

**BUILDING & GROUNDS COMMITTEE MEETING**  
**MINUTES**  
June 25, 2018

**Members Present:** Pam Deppe, Brad Miller, Vera Small, Jeff Thomas

**Members Absent:** Jason Ratts

**Others Present:** Tracy Garrison, Denise E. McCrady (Secretary)

Vice-Chair Deppe called the meeting to order at 5:00 p.m.

Deppe requested a motion to approve the May 29, 2018 minutes. A motion to approve the minutes was made by Thomas and seconded Small. Motion carried (4-0).

Tracy Garrison, Information Systems, addressed the Committee requesting approval to purchase election night reporting software thru SOE Software Corp (dba ScytI). The initial cost totals \$13,259 and there will be an annual fee of \$7,420. All costs will be split 50/50 between the County Clerk's office and Information Systems Office. GIS funds will be used for Information Systems share of the costs. The contract is currently under review by legal. Once approved by legal it will be presented to the County Board.

There was no old business or public comment.

Deppe requested a motion to approve the requisitions. A motion to approve the requisitions was made by Small and seconded by Miller. Motion carried (4-0).

A motion to adjourn was made by Miller and seconded by Small. Motion carried (4-0). Meeting adjourned.